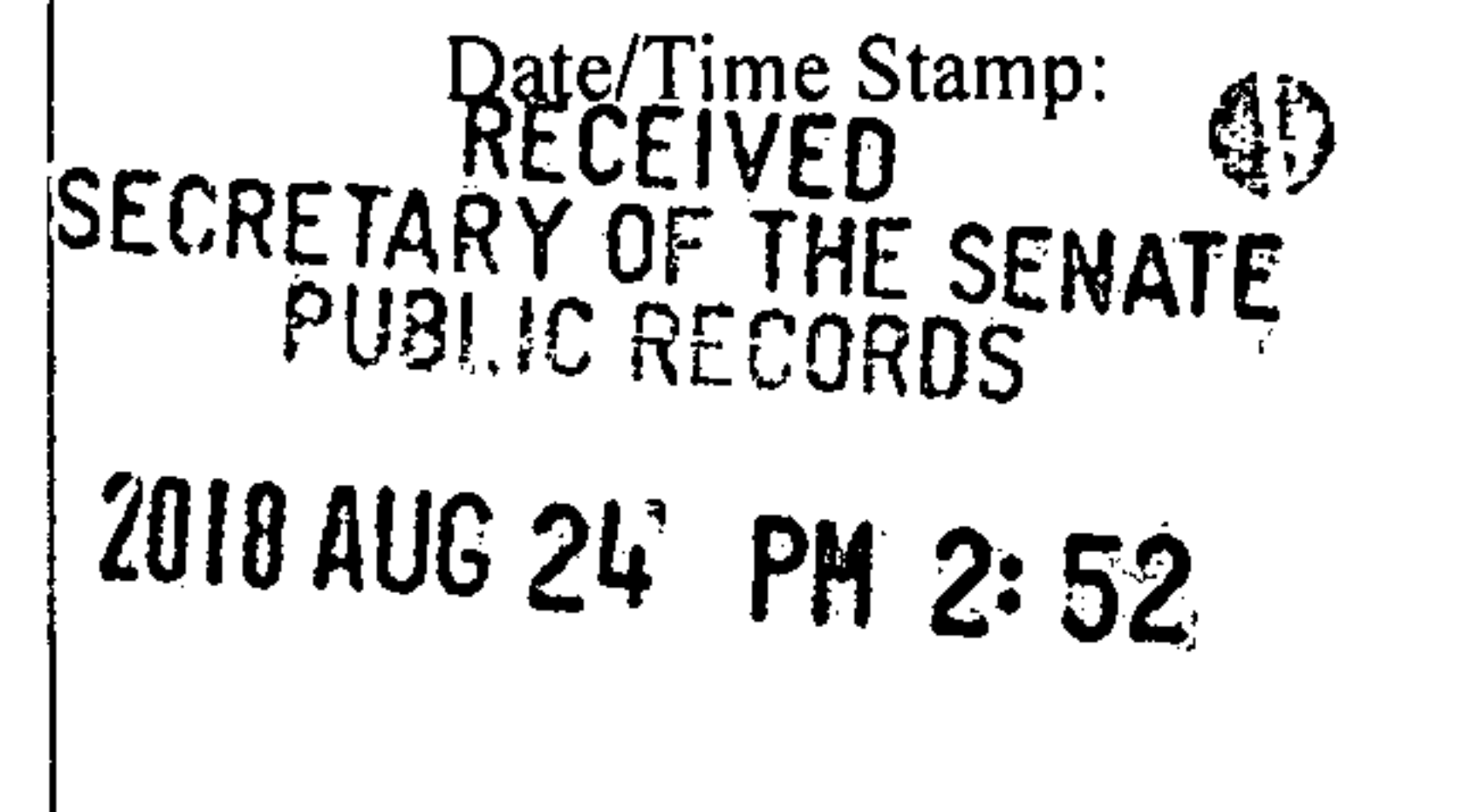


# Employee Post-Travel Disclosure of Travel Expenses



**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): International Republican Institute

Travel date(s): 24 July - 1 August 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

**Expenses for Employee:**

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$4445 (airfare and ground transportation)	\$835	\$221	\$130 (Visa; observer badges, vest, and hat)
<input checked="" type="checkbox"/> Actual Amount				


**Expenses for Accompanying Spouse or Dependent Child (if applicable):**

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): see attached

8/23/18  
(Date)

Chris Socha  
(Printed name of traveler)

  
(Signature of traveler)

**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:**

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

8/23/18  
(Date)

  
(Signature of Supervising Senator/Officer)

## Meeting and Event Schedule

**THURSDAY, JULY 26**

**6:30-10:00 AM Breakfast**

**8:15 AM Welcome and Introduction of New Delegates**

Scott Mastic, Vice President for Programs, IRI

Jessica Keegan & Larry Garber, ZIEOM Co-Directors

**8:30 AM Ministry of Justice, Legal and Parliamentary Affairs and ZANU-PF Chief Election Agent**

Ziyambi Ziyambi, Minister of Justice, Legal and Parliamentary Affairs and ZANU-PF Chief Election Agent

*Moderator: Larry Garber, ZIEOM Co-Director*

**9:15 AM Election Assistance to the Zimbabwe Election Commission (ZEC)**

Stephen Snook, International Federation of Electoral Systems (IFES)

Bishow Parajuli, UN Resident Coordinator, UNDP

*Moderator: Kseniya Dashutina, Local Analyst, ZIEOM*

**11:00 AM Observation Methodology**

Pat Merloe, Senior Advisor and Director for Elections and Political Processes

**11:45 AM Political Party Briefing: People's Rainbow Coalition (PRC), Movement for Democratic Change – Tsvangirai (MDC-T), and Coalition of Democrats (CODE)**

Joice Mujuru, PRC

Thokozani Khupe, MDC-T

*Moderator: Natasha Rothchild*

**2:00 PM Political Party Briefing: Zimbabwe African National Union – Patriotic Front**

Paul Mangwana, Party Spokesman and Legal Secretary

*Moderator: Richard Klein, Senior Advisor, Elections, NDI*

**3:30 PM Long-term Observers' Perspectives and Pre-election Assessment Mission Benchmarks**

Jessica Keegan, ZIEOM Co-Director

Natasha Rothchild, Long-term Observer Coordinator

*MC: Larry Garber, ZIEOM Co-Director*

**5:00 PM Political Party Briefing: Movement for Democratic Change**

Welshman Ncube, Spokesman, MDC-A

Nkululeko Sibanda, Spokesman for Nelson Chamisa

*Moderator: Elizabeth Lewis, Africa Deputy Director, IRI*



**6:30 PM ZIEOM Reception**

Scott Mastic, Vice President for Programs, IRI

Pat Merloe, Senior Associate and Director of Electoral Programs, NDI

**FRIDAY, JULY 27**

**7:30 AM Depart for Observer Accreditation**

**9:00 AM Recap Day Two and Introduction of New Delegates**

Jessica Keegan & Larry Garber, ZIEOM Co-Directors

**9:15 AM Communications Policy**

Morgan Martinez, IRI

Jerry Hartz, Director, Government Relations and Communications, NDI

**9:45 AM Observer Methodology/Sample Based Observation**

Richard Klein, Senior Advisor, Elections, NDI

**10:45 AM Election Procedures, Reporting and Forms**

Kseniya Dashutina, ZIEOM

Kathleen Schmermund, IRI

Amanda Domingues, NDI

**12:45 PM Lunch - Small Working Groups with Analysts**

Legal Framework/Election Cases

**2:00 PM Security Briefing**

Zac Sideras, Security, Operations and Logistics Coordinator, ZIEOM

**3:00 PM Coffee Break**

**3:15 PM Deployment Logistics, Provincial Updates and Material Distribution**

Leo Siebert, Short Term Observation Coordinator, ZIEOM

**4:30 PM General Question and Answer**

*ZIEOM staff are available to field any additional questions you may have on an individual basis.*

**SATURDAY, JULY 28**

**8:30 AM Welcome of Leadership and Remarks Prior to Delegation Deployment**

President Ellen Johnson Sirleaf

President Catherine Samba-Panza

**9:00 AM Depart Harare**

**11:30 AM Arrive Chinhoyi**

**11:45 AM Meet with Regional Long-term Observer Team**

**1:00 PM Depart Chinhoyi**

**3:00 PM Arrive Kadoma**

**3:30-6:00 PM Meet with local representatives of Get Out the Vote organizations**

**SUNDAY, JULY 29 – DAY FIVE DEPLOYMENT**

**8:30 AM-1:00 PM – Inspection of Polling Stations Visits**

**2:00-3:30 PM Meet with Edson Matombo, Independent Candidate for Parliament**

**4:00 PM Meet with Edeline Kusikwenyu, ZEC Kadoma District Director**

**5:00 PM Meet with Chief of Police, Kadoma Command Center**

**MONDAY, JULY 30 – ELECTION DAY**

**6:00 AM Obeserve Polling Station Opening**

**7:00 AM-7:00 PM – Overserve Polling Stations Around Kadomo and Chakari**

**7:00-12:00 PM – Observe Ballot Counting Kadoma**

**TUESDAY, JULY 31**

**7:30 AM – Depart Kadoma**

**10:00 AM – Arrive Meikels Hotel Harare**

**10:30 AM – Debriefing of Election Day with ZIEOM Staff**



# EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

ETHIC JUN22\*18PM 3:56

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Chris Socha

Employing Office/Committee: Senator James Risch

Private Sponsor(s) (list all): International Republican Institute

Travel date(s): 24 July - 1 August 2018

*Note: If you plan to extend the trip for any reason you must notify the Committee.*

Destination(s): Harare, Zimbabwe

Explain how this trip is specifically connected to the traveler's official or representational duties:

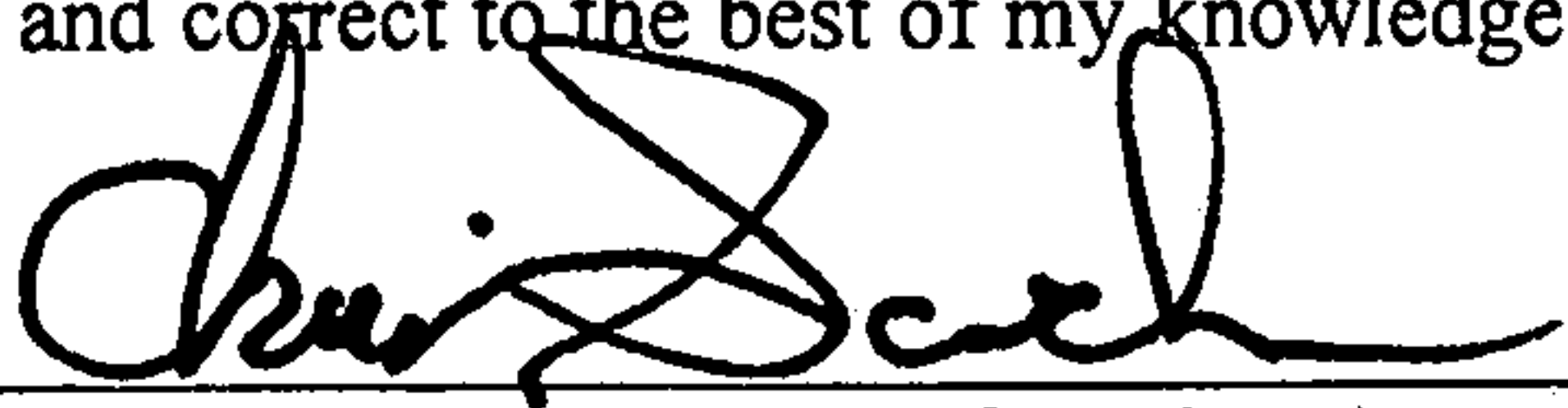
The elections in Zimbabwe represent a substantial shift in the direction of the country. As a member of the Foreign Relations Committee ensuring these elections are free and fair can have a significant impact on U.S. policy and how the Foreign Relations Committee will review future legislation regarding the country and region. As my foreign policy advisor, Mr. Socha's participation as an election observer will help inform my knowledge.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

23 June 18  
(Date)

  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, James Risch hereby authorize Chris Socha  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

6/23/18  
(Date)

  
(Signature of Supervising Senator/Officer)



## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- 
1. Sponsor(s) of the trip (please list all sponsors): International Republican Institute (IRI)
  2. Description of the trip: The IRI-sponsored Zimbabwe International Election Observation Mission (ZIEOM)  
of Zimbabwe's July 30, 2018 national elections will contribute to a transparent electoral process.
  3. Dates of travel: 07/24/2018 - 08/01/2018 (dates in country: 7/25/18 - 7/31/2018)
  4. Place of travel: Harare, Zimbabwe
  5. Name and title of Senate invitees: Christopher Socha, Legislative Director for Sen. Jim Risch
  6. I *certify* that the trip fits one of the following categories:
    - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
    - OR –
    - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
  7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
    - AND –
    - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
  8. I *certify* that:
    - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
    - AND –
    - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

IRI has been conducting EOMs since 1984. In response to President Emmerson Mnangagwa's public statements welcoming international observers to monitor the upcoming Zimbabwe elections, IRI will deploy an EOM to observe the elections. IRI is the sole organizer of the program and is overseeing all logistics.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

IRI is a nonpartisan, non-governmental international democracy development organization. IRI works with organizations and individuals across the globe to help citizens build democratic societies that are open, responsible, and accountable. This ZIEOM will contribute to a transparent electoral process.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

IRI has sponsored travel for congressional staff and members of Congress to provide their legislative expertise during various international election observation missions, workshops and trainings.



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

IRI works with governments, organizations, individuals, civil society, political parties, and marginalized groups to help citizens build democratic societies that are open, responsible, accountable and resilient. IRI also implements election observation missions.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$2771	\$1536	\$721	\$100 for materials such as observer hat/vest

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves an event that is arranged or organized without regard to congressional participation.

18. Reason for selecting the location of the event or trip

This ZIEOM is headquartered in Zimbabwe's capital city, Harare, in order to conduct meetings with government and non-governmental organizations.

19. Name and location of hotel or other lodging facility:

The York Lodge in Harare, Zimbabwe

20. Reason(s) for selecting hotel or other lodging facility:

This hotel was chosen because it is a secure hotel in downtown Harare with proximity to the ZIEOM office.



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

All lodging, meals and other expenses provided to trip participants will be at or below State Department  
established per diem rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach transportation will be provided.

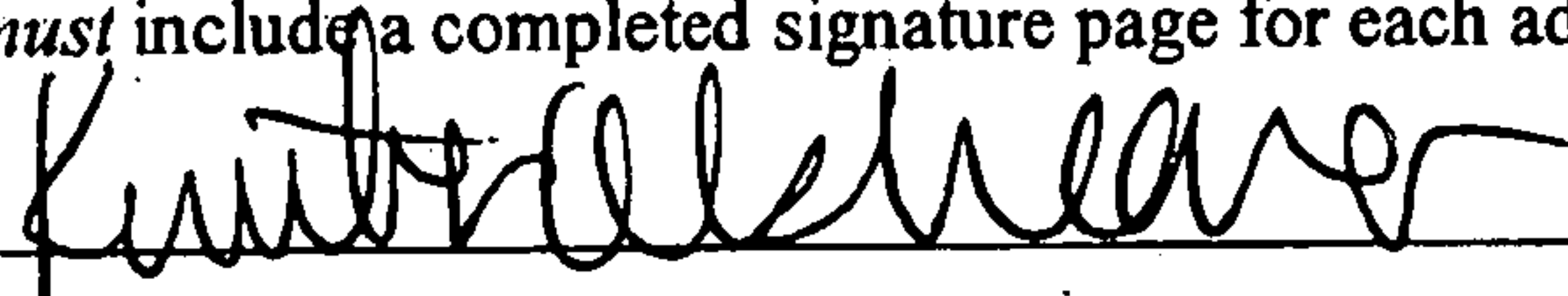
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Kimber Shearer, Counsel and Vice President for Strategy and Development

Name of Organization: International Republican Institute (IRI)

Address: 1225 Eye Street NW, Suite 800, Washington, DC 20005

Telephone Number: 202-408-9450

Fax Number: N/A

E-mail Address: kshearer@iri.org

**NDI-IRI ZIMBABWE INTERNATIONAL ELECTION OBSERVATION MISSION (ZIEOM)  
TO ZIMBABWE'S JULY 30, 2018 ELECTIONS**

**Draft Agenda (Staff Travel to Districts)**

<b>TIME</b>	<b>EVENT</b>
<b>Tuesday 24 July, 2018 – DELEGATE DEPARTURE</b>	
5:40pm	<b>Delegates Depart IAD for Harare</b> <i>South African Airways 210 connecting to South African 24</i>
<b>Wednesday 25 July, 2018 – DELEGATE ARRIVAL</b>	
9:15pm	<b>Delegates Arrive in Harare</b> <i>Delegates met at airport by Zac Sideras, ZIEOM Security and Operations Manager, for transport to the York Lodge</i>
All day	<b>ZIEOM Welcome Desk in Hotel Lobby</b>
<b>Thursday 26 July, 2018 – BRIEFINGS</b>	
All day	ZIEOM Help Desk
6:30am – 9:00am	Breakfast
9:00am – 10:30am	<b>Discussion with Opposition Party Leaderships</b> <i>Douglas Mwonozora, Secretary General, MDC-T</i> <i>Welshman Ncube, President, MDC</i> <i>Tendai Biti, President, PDP</i>
10:30am – 10:45am	Coffee Break
10:45am – 12:15pm	<b>Long-Term Analyst Assessments</b> <i>Natasha Rothchild, ZIEOM Political and Campaign Environment Analyst</i> <i>Kseniya Dashutina, ZIEOM Electoral Administration Analyst</i> <i>Angella Ngwalo, ZIEOM Inclusion Analyst</i> <i>Ahmed Farag, ZIEOM Legal Framework Analyst</i>
12:15pm – 1:30pm	Lunch
1:30pm – 3:00pm	<b>Meeting with the ZEC</b> <i>Justice Priscilla Chigumba, Chairperson, ZEC</i>
3:00pm – 3:15pm	Coffee Break
3:15pm – 5:00pm	<b>Surveys and Reports on the Pre-Election Environment</b> <i>Eldred Masunungure, Director, Mass Public Opinion Institute (MPOI)</i> <i>Traci Cook, Senior Regional Advisor, NDI</i>
5:00pm – 7:00pm	Break
7:00pm	Dinner
<b>Friday 27 July, 2018 – BRIEFINGS</b>	
All day	ZIEOM Help Desk
6:30am – 9:00am	Breakfast
9:00am – 10:30am	<b>Media Roundtable Discussion</b> <i>Duminsani Muleya, Chairperson, Zimbabwe National Editors Forum</i> <i>Patience Zirima, Director, Media Monitors Zimbabwe</i> <i>Farai Monroe, Creative Director, Magamba Network</i>
10:30am – 11:30am	Coffee Break
11:30am – 1:00pm	<b>Party Meeting with ZANU-PF</b> <i>Simon Khaya-Moyo, National Chairperson, ZANU-PF</i>
1:00pm – 2:00pm	Lunch
2:00pm – 3:30pm	<b>Deployment Logistics, Distribution of Observation Kits and Security Briefing</b> <i>Zac Sideras, ZIEOM Security and Operations Manager</i> <i>Larry Garber, ZIEOM Co-Director</i>
3:30pm – 3:45pm	Coffee Break
3:45pm – 6:30pm	<b>E-Day Procedures, Observation Methodology, Reporting and Code of Conduct</b> <i>Richard Klein, Senior Advisor for Elections, NDI</i> <i>Liz Lewis, Deputy Director of Africa Programs, IRI</i>



**NDI-IRI ZIMBABWE INTERNATIONAL ELECTION OBSERVATION MISSION (ZIEOM)  
TO ZIMBABWE'S JULY 30, 2018 ELECTIONS**

	Kseniya Dashutina, <i>ZIEOM Electoral Administration Analyst</i>
6:30pm – 7:00pm	<b>Announcement of Deployment Areas and Teams</b> Larry Garry, <i>ZIEOM Co-Director</i>
7:00pm	Dinner
<b>Saturday 28 July, 2018 – DEPLOYMENT</b>	
All day	ZIEOM Support Office
6:30am – 9:00am	Breakfast
9:00am – 11:00am	<b>Roundtable with Diplomatic Missions</b> Philippe Van Damme, <i>EU Ambassador</i> Michael Nelwamondo, <i>Counselor, South Africa</i>
11:00am – 11:15am	Coffee Break
11:15am – 11:30am	Group Photograph
11:30am – 1:30pm	Observer Deployments. Call Center Opens and Election Day Planning.
1:30pm – 6:30pm	Region-Specific Call Center Operations and Election Day Planning
<i>*Dinner will be on your own this evening.</i>	
<b>Sunday 29 July, 2018 – REGIONAL BRIEFINGS AND ELECTION DAY PLANNING</b>	
All day	ZIEOM Support Office/Call Center
6:30am – 9:00am	Breakfast
9:00am – 7:00pm	Region-Specific Briefings and Election Day Planning
<i>*Dinner will be on your own this evening.</i>	
<b>Monday 30 July, 2018 – ELECTION DAY</b>	
All day	ZIEOM Support Office/Call Center
4:30am – 5:00am	Check-in with Harare Coordination Center
5:00am – 5:30am	Depart Hotel to Observe Opening of Polling Stations
5:30am – 7:00am	<b>Observe Opening of Pre-Selected Polling Station 1</b>
7:30am – 10:00am	<b>Delegate Visits Pre-Selected Polling Station 2</b>
10:30am – 1:00pm	<b>Delegate Visits Pre-Selected Polling Station 3</b>
1:00pm – 2:00pm	Lunch Check-in with Harare Call Center on Morning Polling Station Observations.
2:30pm – 5:00pm	<b>Delegate Visits Pre-Selected Polling Station 4</b>
5:30pm – 8:00pm	<b>Delegate Observes Closing at Pre-Selected Polling Station 5</b>
8:00pm – 12:00am	<b>Observe the Collation Process. Check-in and Report Observation Results to Call Center.</b>
<i>*Dinner will be on your own this evening.</i>	
<b>Tuesday 31 July, 2018 – DEBRIEF AND DEPARTURE</b>	
All day	ZIEOM Support Office/Call Center
6:30am – 9:00am	Breakfast
8:00am – 10:00am	<b>Delegation Debriefing of Election Day</b> <i>With NDI and IRI Senior Advisors and Leadership</i>
10:00am	Depart for Airport
1:00 – 2:40pm	<b>Delegates Depart Harare, Zimbabwe</b> <i>South African Airways 23</i>
2:40pm – 6:30pm	Layover in Johannesburg
6:30pm – 12:55am	<b>Johannesburg – Dakar</b> <i>South African Airways 207</i>
<b>Wednesday 1 August, 2018</b>	
12:55am – 1:55am	Plane Change in Dakar
1:55am – 6:25am	<b>Dakar – Washington (IAD)</b> <i>South African Airways 207</i>
6:25am	<b>Arrival in Washington, DC</b>

